

## **Corona hygiene plan and applicable rules of conduct at the Erich Kästner Gymnasium Laatzen in scenario A - "Limited regular operation"**

### **Signs of illness**

With signs of illness, such as If you have a fever, cough, shortness of breath, sore throat or aching limbs, you must cancel your class; these students must stay at home and should seek medical help.

Already suspected COVID-19 infection as well as confirmed infection must be reported to the school management immediately; if a student has tested positive or has had close contact with a confirmed COVID -19 case, the school is not allowed to be entered.

### **Mouth and nose covering**

With the exception of the classroom, a mandatory mask is mandatory throughout the school building and in the break areas.

Of course, masks may be worn in class. Masks are worn in lesson phases in which the regular seating arrangement is broken down (e.g. group work).

### **Cohort principle / distance rule**

From this school year onwards, we operate as a school according to the so-called cohort principle. A cohort comprises one school year. The distance requirement has been lifted within this cohort. Furthermore, the distance requirement (1.5 m) outside the cohort applies in the entire school building and in the break areas. Teachers and pedagogical staff who switch between cohorts must always keep a distance of 1.5 m.

## **way to school**

The best way to get to school is on foot or by bike, if possible. It is imperative to wear a face-to-face mask at the stops used.

## **Entering the school premises / building**

Each student goes immediately to the unlocked classroom, to the designated seat, and disinfects their hands.

An accompaniment e.g. Parents or legal guardians are generally prohibited from entering the school building.

## **Touches / materials**

Contact must be avoided. Materials such as pens, sheets of paper and books must not be shared among students. Hygiene measures must be observed with chalk and foil pens. . Teachers are allowed to collect and distribute materials.

## **Going to the toilet**

During the break you are not allowed to go to the toilets and the notices on the toilet doors must be observed. On the way to the toilet, the planned routes in the school building must be observed.

## **Regulations in the big breaks**

The hygiene regulations and the mouth and nose covering also apply during the long breaks. The duty of supervision is still guaranteed, namely the teacher present during the lessons accompanies the students to the schoolyard. After the break, the class will be picked up there by the next teacher who has lessons in the class.

## **Ventilation control**

Intermittent ventilation or cross ventilation when the windows are fully open must be carried out in the classrooms at least every 45 minutes.

## **Doors**

Doors should be kept open to reduce the risk of "smear infection". If this is not possible, the door handles should be operated with the elbow.

## **Participation in working groups**

Participation in working groups is possible again. Students from two cohorts can take part in a working group together. If possible, you should also pay attention to the distance requirement here. The following cohorts can participate in working groups together:

- Born 5/6 • Born 7/8 • Born 9/10
- Born 11 • Born 12/13

## **Physical education / swimming**

Physical education takes place in classes or courses within the defined cohort. When entering and leaving the sports hall, disinfectant dispensers are available for the hands.

## **Administrative matters / secretariat**

The matters are clarified by email. In urgent cases, access to the secretariat can be requested via an intercom.

## **Talks with teachers**

Conversations do not take place in front of the staff room, but only after a telephone or electronic agreement in pre-arranged rooms.

## **End of school**

After school has ended, the school premises must be left quickly. Care must be taken to wear a mouth and nose covering at the stops.

## **Procedure in the event of violations**

If a pupil deliberately fails to adhere to the established rules of conduct, this is a violation of the house rules. This also means that the offenses are punished with educational means or even regulatory measures.

signed school management of the EKG